UNIVERSITY OF ILLINOIS AT SPRINGFIELD
CAMPUS SENATE AY 2012/2013
RESOLUTION 42-25

Modification of Policy Regarding CSAC Membership

WHEREAS, Article 8, Section 1(E) of the UIS Faculty Personnel Policies dictates the role and composition of the Campus Sabbatical and Awards Committee (CSAC), which is charged with making recommendations as to the awarding of faculty sabbaticals and faculty awards;

WHEREAS, the policies do not provide for procedures to be employed when a conflict of interest occurs, such that a member of the CSAC is being considered for sabbatical or a faculty award;

WHEREAS, a policy addressing such conflict of interest is necessary to ensure both fairness and consistency in the decision-making process;

THEREFORE, BE IT RESOLVED THAT the University of Illinois at Springfield Campus Senate approve the following changes to Article 8, Sections 1(E) and 2 of the UIS Faculty Personnel Policies:

ARTICLE 8

SABBATICAL LEAVE AND AWARDS

Section 1. Sabbatical Leave

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E. Campus Sabbatical and Awards Committee

The Campus Sabbatical and Awards Committee (CSAC) shall review and evaluate sabbatical proposals and nominations for campus-level awards. This excludes University level awards or programs such as the University Scholars Awards or awards offered by campus sub-units such as Colleges or Institutes. The CSAC will judge qualifying sabbatical proposals solely on the academic merit of the proposal and the prospect of successful completion. **If a member of the CSAC is being considered by the committee for sabbatical, that member shall resign from the CSAC. A replacement representative will be elected according to the procedures set forth in Article 2 of these Policies.**

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Section 2. Awards

Each year the Provost’s office will announce the opening of nominations for faculty awards. **Nominations** must be accompanied by a letter of support and rationale. A nominee’s file will remain active for three years unless the nominee is selected for the award. The **Campus** Sabbatical and Awards committee will review nominations and select a candidate that meets the criteria set forth for the award. Nomination guidelines will be distributed by the Provost. **If a member of the CSAC is nominated for a faculty award, that member shall recuse her/himself from the deliberation of the particular award for which they are being considered.** The deliberations shall take place without the appointment of a replacement representative.