UNIVERSITY OF ILLINOIS AT SPRINGFIELD
CAMPUS SENATE AY 2009/2010
RESOLUTION 39-20

Establishment of a Process for Awarding Emeritus Status

WHEREAS, Appendix 6 of UIS Faculty Personnel Policies pertaining to the awarding of emeritus/emerita status was based on the memo from the Vice President for Academic Affairs dated October 1996;

WHEREAS, that memo states that “Criteria, processes, rights and privileges appertaining to emeritus/emerita status will be determined at the campus level”;

WHEREAS, Article 14 in UIS Faculty Personnel Policies does not provide criteria or a process for awarding emeritus status; and

THEREFORE, BE IT RESOLVED THAT the University of Illinois at Springfield Campus Senate approve the following changes to Article 14 and Appendix 6 of the UIS Faculty Personnel Policies.

ARTICLE 14

PROFESSOR EMERITUS STATUS

Section 1. General Considerations

The bestowal of Emeritus status is a recognition of the value the University places on the experience, knowledge, and ability of its retiring faculty. The Emeritus designation is regarded as an extraordinary title which is granted to those individuals who have made a significant contribution to the campus. To encourage retiring faculty to remain a part of the University, to maintain their professional identity, and to continue to be productive members of the educational
community, Emeritus status shall be awarded to retiring faculty who meet the criteria in Section 2.

Section 2. Criteria for Awarding Emeritus Status

Faculty eligible for Emeritus status include: 1) those in the professorial ranks of associate professor and professor; 2) those with the modified ranks of research associate professor and research professor and clinical associate professor and clinical professor; and 3) Chancellors and Deans. Ordinarily, Emeritus status will not be granted to an individual who has served less than seven years. Exceptions to this may be considered for an individual who has made an outstanding contribution to the campus during a briefer period of service. Faculty who are awarded Emeritus status will retain their rank at the time of retirement followed by the designation “Emeritus”; administrators may retain their administrative title.

Section 3. Nomination/Appointment Processes

To recommend Emeritus status for a retiring faculty member, the individual’s immediate unit head should prepare a letter of justification with supporting documentation. The nomination should be reviewed by the Dean of the College, with final review and recommendation in all cases at the level of Provost and Vice Chancellor for Academic Affairs. The Faculty Awards Committee will review all nominations for Emeritus status to ensure that uniform campus standards for excellence are applied to each case. The Committee shall be advisory to the Provost. The Provost’s affirmative recommendations will be submitted to the Chancellor, who in turn will send his/her recommendation to the Board of Trustees for approval.

Section 4. Campus Rights and Privileges Associated With Emeritus Status

Emeritus faculty are entitled to the following privileges and campus services:

A. Faculty identification card with privileges to use campus facilities.

B. Free parking on main campus parking lots under the same terms and conditions that apply to other faculty on campus.
C. Participation in campus graduation ceremonies and processions with free use of graduate regalia.

D. Campus mailing address listed in faculty directory and inclusion on a mailing list of institutional publications, unless otherwise requested by faculty.

E. Campus e-mail address and inclusion in regular and special e-mail communications and notices to faculty and staff, as requested by the Emeritus faculty.

F. Secured space on campus that includes at a minimum access to a phone, desk, filing cabinet, bookshelf, computer, and the internet for use in carrying out teaching, research, and/or service responsibilities conducted on behalf of the University.

Section 5. Relation to Campus Community

The Campus Administration shall provide an environment which encourages Emeritus faculty to continue to make contributions to the campus consistent with funding and the desire of the Emeritus faculty member.

APPENDIX 6

UNIVERSITY POLICY FOR AWARDING OF EMERITUS/EMERITA STATUS

Emeritus/emerita status may be awarded upon retirement from the University of Illinois to faculty and to senior administrators as recognition of honorable service to the University according to the guidelines below. Criteria, processes, rights and privileges appertaining to emeritus/emerita status will be determined at the campus level.

Faculty:
- Faculty who are awarded emeritus/emerita status will retain their rank at the time of retirement followed by the designation “Emeritus/Emerita.”
- Recommendations for emeritus/emerita designation must be made by the employing department with the approval of the appropriate college dean, the chancellor and the president.

Administrators:
- Presidents, chancellors, and deans may retain at the time of retirement their last

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^As defined in this document, faculty includes a) those in the professorial ranks, i.e., professors and associate professors; b) research and clinical faculty; and c) teaching associates of University High School.
administrative title, followed by “Emeritus Emerita.”

Recommendations for emeritus/emerita designations must be made by the provost or president with approval at all succeeding levels, as stated above in the section on Faculty.

Emeritus/emerita status prior to retirement:

Emeritus/emerita status may be granted prior to retirement for those who have served the University for at least five years as dean, chancellor, or president and who resign such positions to return to the faculty. Such designations must be recommended by the provost or president, with approval at all succeeding levels.

\(^2\)The President of the University is an exception. Approval for a president’s emeritus/emerita status is granted by the Board of Trustees.

August 1996
Corrected October 1996