This report outlines some of the major issues discussed and activities undertaken by the library committee during Fall 2009 and Spring 2010. The committee meets once a semester. This year, the main issue with the library is its budget situation and the adverse effect on the library operations.

**Library environment & budget**

The increasing turnover in library faculty and staff has had an adverse impact on the work pressure and morale in the library. At the beginning of the academic year, the library lost its systems librarian and also had to rescind a portion of its budget allocation.

The committee suggested that Dean Treadwell institute the publication of an Annual report for the Brookens library that could be used as a communication tool to report on the state of the library on an annual basis to its stakeholders. The Annual report provides a brief snapshot of the budget situation, accomplishments of the library during the academic year as well as report the important news. In addition, the Annual report could be an important tool to seek support from the community.

The library budget rescinded approximately 5% for FY10. The proposed budget rescission for FY11 is approximately $127,954.

According to the dean, the library has obtained approval to hire a systems librarian due to its increasing electronic management needs.

The committee was of the view that the library should strive to generate credit hours by developing information literacy courses taught by library faculty.

The library dean is advised to pay attention to the morale of the library staff due to the large turnover in the library staff.