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MINUTES
CAMPUS SENATE MEETING
AY 2011-2012
FRIDAY, November 18, 2011
10:00 A.M. – 12:40 P.M.
PAC CONFERENCE ROOM “G”

Senators Present: J. Villegas, Y. Zhang, P. Boltuc, X. Li, A. Sisneros, T. Helton, P. Salela, C. Hoelscher, J. Tienken, R. Bouray, E. Wilson, A. Mulvey, D. Bussell, K. Jamison, L. Atkinson, J. Case-Pease, G. Simo, D. Schuldt, L. Fisher, R. Garmil, P. Wassenberg, W. Kline, J. Martin, C. Switzer, K. Sheridan, Shonda White, and T. Ting presiding.

Senators Absent: D. Ruez, D. Ballard

Ex-Officio: Lynn Pardie

Guests: Karen Moranski, Harsh Bapat, Deborah Anthony, Jim Ermatinger, Sarah Weaver, James Hall, Kandice Pryor, Jennifer Boray, Evan Stanley, Hillary Frost-Kumpf, Cecilia Cornell, Aleta Carlberg

Approval of the Agenda

The meeting was called to order by T. Ting at 10:00 a.m. A motion to amend the agenda was made by T. Ting and was seconded by J. Martin. The agenda was amended to add a Committee on Committees report prior to the report from the Director of ODS. The agenda was also amended to move discussion of Resolution 41-24 prior to Resolution 41-21. The motion carried unanimously.

Approval of the Minutes

A motion to approve the minutes from the November 4, 2011 Senate meeting was made by T. Helton and was seconded by C. Switzer. The motion to approve the minutes carried unanimously. L. Pardie requested a review of the November 4 senate meeting recording to clarify the content of her comments in lines 87-88. J. Case-Pease requested a review of the November 4 senate meeting recording to clarify the content of her comments in lines 211-214.

Announcements

L. Pardie reminded faculty of the *Student's Perceptions of Teaching* workshop this afternoon as well as the Oakley Teaching Award Presentation.

Reports

Chair- T. Ting

T. Ting reminded senators to complete the University-wide climate survey as we're getting close to the deadline.

T. Ting reported on her conversation with Vicki Megginson, Associate Chancellor of Development, regarding the Access Illinois scholarship initiative. The goal is to raise \$100 million in the next three years. It is a scholarship program specifically for undergraduate students and there will be money set aside for UIS. It is needs-based. Any donation of \$2500 or more will be matched. T. Ting handed out a sample donation form to senators for their review. One idea would be for the senate to send out a letter to the campus community, raising awareness regarding the initiative. The letter could include a web-link for making donations. This could also be achieved utilizing a QR code which could be scanned using a smart

52 phone. T. Ting encouraged senators to talk to colleagues about the senate's involvement in this fund
53 raising initiative. The SEC will bring a draft copy of the letter to Senate. Senate approved to help
54 campaign and raise campus awareness for contributing to the Illinois Access scholarship fund for UIS.
55

56 T. Ting announced that the two representatives to the USC sub-committee on enrollment management, C.
57 Switzer and H. Bapat, resigned on Wednesday. C. Switzer reported that the reason for the resignation was
58 due to the fact that the sub-committee's letter to the President was written prior to the sub-committee
59 meeting to determine the content of the letter. Further, the letter was drafted by the Vice Chair of the USC
60 who is an ex-officio member. The sub-committee forwarded three recommendations that represented
61 consensus among the three campuses. C. Switzer reported that UIS will forward its own report regarding
62 recommendations to the President.
63

64 T. Ting reported that we have received the recording from the October USC meeting. She indicated that
65 requests to listen to the recording should be made via email to J. Martin and that the request should be
66 accompanied by a statement of strict access. Discussion regarding the content of the recording will be
67 held at the December 2nd senate meeting.
68

69 **Provost – L. Pardie**

70
71 L. Pardie updated Senators on admissions for spring 2012. Overall, UIS freshman, transfer, and graduate
72 level admissions percentages are down from this time last year.
73

74 In terms of the State budget, the U of I did receive a payment of \$50 million. The University has billed for
75 the next payment, raising the total owed to the University back to approximately the same level as before
76 this most recent payment was made by the State. L. Pardie clarified that last year's budget rescission
77 equated to approximately 1% of the budget.
78

79 **Student Government Association - E. Wilson**

80 Two weeks ago on Sunday was the first extended library hours. There were approximately 30 students
81 there, which was a success. This will be continued.
82

83 The SGA is looking at restructuring and expanding representation to SGA to include an international
84 student senator.
85

86 **ODS Director – S. Weaver**

87
88 S. Weaver presented information regarding her first few weeks on campus. She is working to meet people
89 and to understand different perspectives and experiences regarding disability services. She is also working
90 to develop new procedures for students with disabilities. She is working to help students learn to advocate
91 for themselves by bring letters of accommodations directly to faculty members. The new procedures
92 include communicating to students the need to have these letters signed by all parties (student, faculty
93 member, ODS staff) in order to document that the university is in compliance with statutes and that
94 appropriate accommodations are being made. The ODS staff will be role-playing with students to practice
95 communicating the nature of their needs. Faculty are also invited to contact the ODS to better understand
96 the guidelines regarding communicating with a student regarding their disability as well as helpful
97 suggestions for how to implement accommodations.
98

99 **CTL Program Review**

100
101 T. Ting called for questions regarding the CTL program review.
102

103 Discussion centered on questions regarding ways to increase response rates to surveys utilized by CTL in
104 efforts to review the program, the role of CTL in providing services to faculty, the role of the testing
105 center operated by CTL, the availability of space on campus to expand CTL, sources of funding for CTL
106 across various campus units.

107

108 **Committee on Committees**

109

110 J. Martin announced an opening on the AIC as one of the LAS representatives is stepping down. This will
111 remain unfilled as there remains only 1 semester for that position unless a need to fill is expressed. There
112 also remains one opening on the Undergrad Council for a CEHS representative.

113

114 **Level of Governance Approval Table on Curricular Matters**

115

116 T. Ting reminded senators of the task force formed in 2009 with the initial charge of updating a level of
117 governance table. Last year, the Senate approved the pilot test of the table for a period of one year. The
118 newest version on the agenda today incorporates feedback and results from the pilot test. An endorsement
119 from the Senate to formally adopt this table is being requested. Discussion focused on a discrepancy in
120 the amount of hours associated with a graduate certificate which appears in two different places in the
121 table (item 60 of the table). W. Kline raised a point of procedure requesting additional time to review the
122 table as it is unclear in the agenda that this matter would be put forth for a vote at today's senate meeting.
123 Discussion of the senate endorsement of the table will be rescheduled for the December 2, 2011 senate
124 meeting.

125

126 **New Business**

127

128 **Resolution 41-24 Modification to Academic Integrity Policy - Sections III & V [1st reading]**

129 A motion to consider Resolution 41-24 was made by E. Wilson and was seconded by J. Martin.

130

131 T. Ting reminded senators of the history of the AIC and clarified that this current resolution addresses the
132 need for the AIC to have flexibility in addressing issues of procedure more autonomously than is
133 currently provided for in the policy governing the AIC. Discussion also focused on articulating
134 protections for students and the creation of a subcommittee to look at separating policy and procedure.
135 The AIC will address concerns brought forth in the discussion and bring a revised document back for
136 review.

137

138 A motion to extend the senate meeting time an additional 30 minutes was made by J. Martin and was
139 seconded by A. Sisneros passed unanimously.

140

141 **Old Business**

142

143 **Resolution 41-21 Faculty Personnel Policies Articles 5, 6 & 7 - Clarification of Reappointment, 144 Tenure and Promotion Application Procedures [2nd reading]**

145 A motion to consider Resolution 41-21 was made by J. Villegas and was seconded by J. Martin. A motion
146 to table discussion of this resolution was made by L. Fisher and was seconded by W. Kline. The motion
147 carried with unanimous support.

148

149 **Resolution 41-22 Faculty Personnel Policies Articles 3 & 9 (Appendix 10) - Clarification of Faculty 150 Advising Responsibilities [2nd reading]**

151

152 A motion to consider Resolution 41-22 was made by T. Helton and was seconded by W. Kline.

153

154 D. Anthony pointed out the changes that were made to the document since the first reading. The
155 resolution passed with unanimous support.

156

157 **Resolution 41-23 Faculty Personnel Policies Article 2 - Modifications in Personnel Review**
158 **Procedures [2nd reading]**

159

160 A motion to consider Resolution 41-23 was made by R. Garmil and was seconded by T. Helton. The
161 discussion centered on the use and definitions of direct first-hand knowledge and the need to clarify this,
162 the role and demands on department chairs and personnel committees in handling complex personnel
163 decisions, the precarious and peculiar position of junior faculty on this campus in serving on and chairing
164 personnel committees, the lack of language in current policy explicating in what ways direct knowledge
165 can be introduced, the problem of inconsistent application of current policy across campus, the lack of
166 understanding of best practices, and recommendations for documentation of firsthand knowledge.

167 Continued discussion of the resolution was tabled until the December 2 senate meeting

168

169 **Adjournment**

170

171 Adjournment was announced by T. Ting at 12:40 p.m.