

Bill Clutter Investigations, Inc.

Street Address: 1032 S. 2nd Street, Springfield, Illinois 62704

Phone number: (217)528-5997

Fax number: (217)528-6436

Agency Contact: Michelle

Contact Title: Office Manager

How should students contact? Email: clutterinvestigations@gmail.com

How should students submit cover letters and resumes?

Email attachments

Internship or Job Description:

Assisting agents with interviews, reviewing case files, organizing case files, etc.

General description of this agency or business:

Private Detective Agency

Basic student learning anticipated:

Interview and organizational skills

How many hours per week do you anticipate needing the student?

20 hours/week

Position available:

Fall (August-December) **8-16 weeks**

Spring (January-May) **8-16 weeks**

Summer (May-July) **8-12 weeks**

Unpaid