UIS Admitted Student Checklist

Congratulations on your admission to UIS! It is our goal to make your transition to UIS as easy as possible. Please use this checklist to guide you in your enrollment process. To ensure that everything goes as smooth as possible, please return all forms by their required deadlines. If you have any questions, give us a call any time.

In addition to this checklist, your Admissions Welcome Packet should contain:
- Welcome Letter
- Certificate
- Admission Acceptance Form
- Business Reply Envelope

Admission
Return to the Admissions Office (using enclosed business reply envelope):
□ Completed Admission Acceptance Form

Housing
Housing assignments are made on a first-come, first-serve basis. Freshmen are required to live on campus in one of UIS’ residence halls. Visit uis.edu/residencelife for more information about housing options, rates, and virtual tours. Get your Housing application at http://www.uis.edu/residencelife/forms/.

Return to the Residence Life Office:
□ Completed and Signed Application for Student Housing
□ Non-Refundable Housing Deposit (separate from the Orientation Fee)

Financial Assistance
We strongly encourage everyone to complete and submit a Free Application for Federal Student Aid (FAFSA) as soon as possible after January 1st. The FAFSA is available at fafsa.ed.gov and is completed and submitted online. UIS’ FAFSA code is 009333. To complete your FAFSA form online, students will need to sign up for a FSA ID.

UIS awards merit scholarships automatically upon admission and will apply those to your account once you have started school. If you qualified for a merit award, the information is contained in your Admission Letter. Visit uis.edu/financialaid to apply for other scholarships.

Disability Services
If you anticipate needing accommodations for a disability, you must request accommodations through the Office of Disability Services at least 6 weeks before the start of classes. Visit uis.edu/disabilityservices for more information and procedures.

Orientation
Students who have submitted their Admission Acceptance Form will receive information regarding the mandatory orientation program at UIS. There is an Orientation Fee. Visit uis.edu/newstudentorientation/ for more information.

Immunizations
All students enrolled on-campus must provide proof of immunization prior to attendance. Have your physician or former educational institution send your records to UIS. Immunization forms can be found at uis.edu/healthservices/immunizations.
UIS Admission Acceptance Form

Congratulations on your admission to the University of Illinois Springfield. You must formally accept the offer of admission by completing this Admission Acceptance Form. Admission Acceptances will be accepted in the order received until the class is filled.

A separate application process is required to reserve your housing space; a housing application is enclosed for your convenience. Please submit your housing application with housing deposit directly to UIS Housing.

If you prefer to accept your offer of admission online, go to go.uis.edu/accept.

Please print the following:

Student Name

Date of Birth

Term

Please check one:

_____ Yes, I accept the offer of admission to the University of Illinois Springfield. My tshirt size is ____________.

_____ Yes, I accept the offer of admission to the Honors Program at the University of Illinois Springfield. My tshirt size is ____________.

_____ No, I do not wish to accept the offer of admission to the University of Illinois Springfield; please cancel my admission. (Optional) I plan to enroll at __________________________.

Name of college or university

Student signature___________________________________________Date________________________

Please return this form to:
Office of Admissions
University of Illinois at Springfield
University Hall
One University Plaza, MS UHB 1080
Springfield, IL 62703-5407