

**University of Illinois at Springfield
Academic Integrity Council
Form 2: Informal Resolution**

Faculty Name: _____ Department: _____
Email: _____ Phone: _____ Campus Address: _____
Course: _____ Section: _____ Term: _____

Student Name: _____ UIN: _____

Current Alleged Policy Violation (for definitions, see the Academic Integrity Policy):

Plagiarism Misrepresentation Unauthorized Access
 Cheating Interference Facilitation

Informal Resolution:

I have met with the student and the student has accepted responsibility for the infraction. The student and I have agreed on the following informal resolution (more than one may be checked):

Formal warning
 A reduction in grade for the assignment
 A reduction in the grade for the course
 A failing grade in the course
 A failing grade in the course with a transcript notation of academic dishonesty
 Rescinding or changing a grade for a past course in which a violation occurred
 Successfully completing a university sponsored non-credit seminar on academic integrity
 Other sanction(s) as appropriate and agreed to in writing

Date of Informal Resolution: _____

Signatures:

Faculty name: _____ Faculty signature: _____
Student name: _____ Student signature: _____

By signing this form, you are agreeing to the above sanctions and acknowledging the Academic Integrity Policy and understand that you should be fully aware of its contents.

This original form should be forwarded to the Provost's Office, PAC 525 after copies are made for the student and the faculty member. The information will be entered in the Academic Integrity database.

Rev: 07/30