



ment on the dean's list include a semester grade-point average of 3.75 or higher and enrollment in at least eight graded semester hours with no incomplete grades for the semester.

ACADEMIC PROBATION AND SUSPENSION

Any time you, as an undergraduate student, have a UIS cumulative grade-point average of less than 2.00, you will be placed on academic probation. Courses taken for credit/no credit do not count in calculating this average. In addition, students who accumulate 12 hours or more of incompletes are subject to probation.

If you are on academic probation, you may enroll for up to 12 hours credit in the subsequent term (six hours in the summer term), with approval of your academic adviser. Non-degree-seeking students on probation must meet with the designated adviser in the Office of Admissions and Records, and may also be required to meet with a representative from the academic program in which they are taking classes. If you are placed on academic probation at the end of two successive terms, you will be suspended from UIS and must then wait two terms before petitioning for re-admission. Students with exceptional circumstances may appeal immediately.

Complete details on the University of Illinois at Springfield's academic probation policy are available from your faculty adviser or the registrar.

REPEATING COURSES

You may repeat courses at UIS, although some academic programs may have restrictions on the number of times a particular course may be repeated. If you repeat a course in which a grade was earned, the second grade earned will appear on your end-of-term grade report and transcript; the first grade entry will be deleted from the transcript and will not count in determining a grade-point average. Subsequent repeats will appear on the transcript and will be used in calculating the grade-point average.

UNDERGRADUATE ENROLLMENT IN GRADUATE COURSES

Undergraduate students who wish to enroll in 500-level courses for credit toward the bachelor's degree must have the approval of their faculty advisers and the course instructors. An instructor's approval is indicated by electronic submission of a With Permission of Instructor (WPI). You will be evaluated at the graduate level.

UNDERGRADUATE/GRADUATE CONCURRENT ENROLLMENT

If you are an undergraduate student within 16 hours of completing all bachelor's degree requirements, you may enroll in undergraduate and graduate courses concurrently. Undergraduate students taking courses for graduate credit will be evaluated at the graduate level of expertise and quality. You must complete a student petition form and have it signed by the instructor of the graduate course, the graduate adviser, program administrator, and dean.

Graduate courses will be designated as graduate credit when the bachelor's degree is granted, but this does not imply admission to the graduate program in which the course work was taken.

PLAGIARISM

To plagiarize is to present as one's own a thought, writing, or invention belonging to another. It usually takes one of the following three forms and is done without proper acknowledgment: including another person's writing in one's own essay, paraphrasing another person's work, or presenting another person's original theories, views, etc.

When an allegation of plagiarism arises, disciplinary

proceedings may be initiated and carried out within the academic program of the teaching faculty in which the alleged offense occurred. If you are alleged to have committed plagiarism, your instructor may refuse to grade the assignment and record it as no credit. Penalties may include no credit (i.e., failure) in the course as well as recommendation for disciplinary probation, suspension, or dismissal from the class, program, or UIS.

REGISTRATION PROCEDURES

The dates and times of registration are published each semester and summer term in the course schedule. The course schedule also lists the current courses and gives up-to-date information on registration procedures, tuition and fees, and relevant deadlines. Information in course schedules supersedes similar information in this catalog.

TUITION AND FEES PER SEMESTER*

These figures reflect tuition and fees for the 2002-2003 academic year. Figures for AY 2003-2004 will be available after January 2003.

	Under-graduate	Graduate
Tuition (Illinois Residents)		
1-16 hours/per hour	\$ 109.50	\$123.25

Tuition (Non-Illinois Resident)		
1-16 hours/per hour	\$328.50	\$369.75

Mandatory Fees

Springfield Campus		
Full time (12 or more hours)		\$ 221
Part time (1-11 hours)		\$ 74.50
		plus \$6 per semester hour

Peoria Campus		
Full time (12 or more hours)		\$87
Part time (1-11 hours)		\$15
		plus \$6 per semester hour

Online Courses (per hour)		\$ 15
		plus \$6 per semester hour

Other Fees

Student-to-Student Grant (may apply for waiver-see current course schedule for deadline)		\$ 4
Late Registration Fee (per course)		\$ 5
Late Assessment Fee		\$ 25
Health Immunization Processing Fee (per semester)		\$ 25
Service Charge (deferred payment plan)		\$ 10
Late Payment Fee (for failure to meet each deferred tuition payment date)		**
Parking Fee (semester)		\$ 24

***Student Insurance Fee (up to age 35)		\$141
(age 35 and older)		\$218
Transcript Fee		\$ 4
Bachelor's Degree Graduation Fee		\$ 20
Master's Degree Graduation Fee		\$ 25
Doctoral Graduation Fee		\$ 25

Summer term fees will be listed in the summer schedule.

**Tuition and fees are subject to change. You should check with the Office of Admissions and Records to verify amounts.*

***1 percent per month assessed on billed and unpaid balance.*

****See section on student health insurance, page 25.*

Tuition and fees are assessed at the time of registration and are subject to change without notice. Current procedures and due dates are published in the course schedule.

UIS reserves the right at the time of registration to require full payment from students who have failed in the past to pay tuition and fees on time. Students with outstanding accounts are not permitted to register for subsequent semesters or to receive transcripts and are not eligible to receive a degree. Bills are mailed to stu-