

Spanish, French, Russian, German, Japanese, and Mandarin Chinese are also offered during daytime hours to support the Capital Scholars Program. Any student, however, may enroll.

University Courses In addition to regular disciplinary courses, UIS offers a variety of university (UNI) courses. UNI courses provide specialized knowledge and skills in academic areas that are not established components of the UIS curriculum. An example is library research (UNI 401). More information is available in the program section of this catalog under “University Courses.” (See page 222.) Additional UNI courses, with descriptions, are published in the course schedule each semester. You should be aware that credit earned in some UNI courses does not count toward degree requirements.

Tutorials As one expression of UIS’ commitment to the individual student, faculty members occasionally supervise independent study in the form of tutorials. Taken at either the undergraduate or graduate level, tutorials are intended to supplement, not supplant, regular course offerings. If you want to structure one-to-one learning experiences not regularly available

but nevertheless relevant to your program of study, you must secure the consent of the faculty member before registration and submit a tutorial proposal form to him or her. If the faculty member accepts the proposal, he or she enters an electronic With Permission of Instructor (WPI) before registration.

COURSE NUMBERING SYSTEM

Each course has a three-letter prefix indicating that it is a course in a particular program (e.g., SWK - social work; HIS - history) or a Capital Scholars (CAP), an applied study term (AST), public affairs colloquium (PAC), liberal studies colloquium (LSC), or university (UNI) course. Each course also has a three-digit identifying number that signifies who may enroll in the course for credit, as follows:

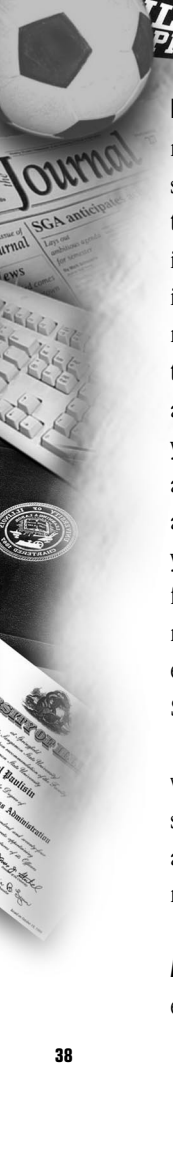
- 100-199 Open to all undergraduate students. These are introductory courses generally appropriate for the first-year college student. (CAP courses are open only to Capital Scholars.)
- 200-299 Open to any student who has completed the 100-level prerequisites, if any. (CAP courses are open only to Capital Scholars.)

- 300-399 Generally intended for juniors and seniors, but others may register if they have completed 200-level prerequisites, if any.
- 400-499 Advanced undergraduate, as well as master’s students.
- 500-599 Master’s and doctoral students.
- 600-699 Doctoral students

Courses ending in 99 are tutorials. When a course number ends in 91 to 98, the course is experimental and not yet included in the regular curriculum. Courses with numbers ending in 0 (for example, ENG 480) are generally topics courses in which the subject matter changes in successive semesters. You may repeat these courses but may not receive credit for the same topic more than once.

UNDERGRADUATE ASSESSMENT REQUIREMENT

All incoming undergraduate students are required to participate in an entry- and exit-level assessment process during their first and last semesters of attendance. Capital Scholars participate in assessment designed by the Capital Scholars Program.



Baccalaureate Skills Assessment The assessment process for you as a transfer student at UIS is designed to ease your transition to baccalaureate education and to evaluate your learning while at UIS. As an incoming undergraduate and again as an exiting senior, you will be assessed on your mastery of skills in reading, writing, quantitative reasoning, critical thinking, and UIS requirements. The intent of entry assessment is to provide you with information about your learning skills to help you and your adviser plan a program that will achieve your academic goals. You are encouraged to begin the assessment process before your first semester at UIS; however, you must sign up for a testing session by the midpoint of your first semester. If you fail to do so, you will not be allowed to enroll for the next semester, and you will be charged a \$25 late fee.

Exit assessment provides you and the institution with a measurement of your academic growth as a result of your course work at UIS. You must take the exit assessment test before the midpoint of your last semester.

Assessment in the Major In addition to the general assessment described above, your academic pro-

gram will assess your ability to meet program objectives. These objectives are determined by each program and will differ, as will the means of assessment. You are required to participate in program assessment. Contact your academic adviser for more information.

ACADEMIC ADVISING

Transfer Students For most programs you can receive initial academic advising from an admissions counselor or from faculty in your chosen academic program. During your first semester, you will be formally assigned a faculty adviser from your program. Faculty advisers work with you to see that you are making satisfactory progress toward your degree as well as toward your personal and career goals. You can change advisers at any time by completing a Selection of Faculty Adviser form with your newly selected adviser.

In recognition of the maturity of upper-division and graduate students, UIS entrusts you with substantial initiative in the academic advising process. You should arrange appointments with your adviser before each registration, particularly your first, and should maintain contact with him or her throughout your academic studies. It is especially important for you to meet with your faculty adviser before your final term

of study to ensure that you have met all graduation requirements.

Capital Scholars If you are interested in the Capital Scholars Program, you should contact the program office as soon as possible to discuss details. The program has both limited enrollment and requirements for admission that exceed general UIS requirements. Capital Scholars are assigned an initial adviser in their first semester.

GENERAL REQUIREMENTS: BACHELOR'S DEGREE

To earn a bachelor's degree from the University of Illinois at Springfield, you must fulfill the following requirements:

- Earn a minimum of 120 credit hours, with 48 of those hours earned at the upper-division level.
- Earn a minimum of 30 semester hours credit in residence at UIS.
- Satisfy general education requirements through completion of the Capital Scholars curriculum, completion of the Illinois Articulation Initiative General Education requirements, or completion of UIS minimum general education requirements. (See page 31.)