

**University of Illinois Springfield
Office of Disability Services**

Accommodation Animal Request Form

This form is used to request the use of either a Service Animal (SA) or an Emotional Support Animal (ESA) in on-campus housing.

I, _____,
(Printed Name)

request the use of a SA or ESA at the University of Illinois Springfield. I understand that I am responsible to keep my animal under control at all times; to properly clean up after my animal; and to keep it up-to-date with appropriate veterinarian-recommended vaccinations. If my request is for an emotional support animal, I understand that there may be limitations as to where it may be present on campus.

If I am residing in on-campus housing, I understand that I will be responsible for any facility damage or excess cleaning, including pest control or remediation, which may result from the presence of my animal. I also know that I am responsible for ensuring that the animal is housebroken; does not create any disturbance for other residents at any time; kept fed, well-cared-for, and odor-free; and maintained in good health. If I become aware of noise or other complaints from my neighbors regarding neglect or any of the issues stated on this document, I will contact the Department of Residence Life (DRL) and work cooperatively with them towards a resolution.

Name of SA/ESA: _____ Breed of SA/ES: _____
Type/Last date of Vaccinations: _____

Student signature: _____ Date: _____

Disability Specialist signature: _____ Date: _____

DRL representative signature: _____ Date: _____

***Please note, if documentation is required regarding the use of a Service or Emotional Support Animal, it should be provided directly to the Office of Disability Services, and not to any other office. Upon receipt of the appropriate documentation the Office of Disability Services will review the documentation and inform Residence Life (or other office) of the eligibility of the student for the requested assistance or accommodation.

Campus Policy for Animals in Buildings and on Grounds

<http://www.uis.edu/disabilityservices/prospectivestudents/documentationcriteria/#serviceanimal>